

MILKFOOD LIMITED

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MILKFOOD LIMITED

ARCHIVAL POLICY FOR ANY MATERIAL EVENT / INFORMATION DISCLOSED TO THE STOCK EXCHANGES

1. PREFACE

1.1 Records and archives form an essential and significant part of the Company's resources. Records are a basic tool of administration. They are the means by which operational processes and functions are performed.

1.2 The Regulation 30(8) of Chapter IV of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, requires the Company to frame a Policy on website disclosure and archival of such disclosure.

1.3 In compliance to the aforesaid Regulations, this Policy is formulated to develop a guideline for archival of such documents, including those which are maintained in electronic form and are disclosed on the website of the Company. In other words, the Policy further encompasses the manner of archival of the documents which have been disclosed on the website of the Company for the time frame prescribed in various Regulations.

1.4 The Board of Directors (the "Board") of Milkfood Limited (the "Company") has adopted the following Archival Policy with regard to any material events or information which are disclosed to the Stock Exchanges in terms of the Company's Policy for determination of Materiality of any event and information and shall be effective from the date of applicability of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, viz; 1st December, 2015.

2. PURPOSE OF THE POLICY

The purpose of this Policy is to archive any of the material events or information which are disclosed by the Company to the Stock Exchanges for the period of five years in terms of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015.

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