

# Milkfood Limited

CIN :L15201PB1973PLC003746

Regd. Office: P.O. Bahadurgarh-147021; Distt. : Patiala (Punjab)

Tel: 0175- 2381404/2381415, Fax: 0175-2380248

Email :milkfoodltd@milkfoodltd.com; Website: www.milkfoodltd.com



## NOTICE

### **Sub.: Notice of 43rd Annual General Meeting, Book Closure and E-voting facility**

Notice is hereby given that the 43rd Annual General Meeting (AGM) of the Company will be held on Thursday, the 29th September, 2016 at 9.00 a.m. at the Registered Office of the Company. Pursuant to Section 91 of the Companies Act, 2013, Rule 10 of the Companies (Management & Administration) Rules, 2014 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and the Share Transfer Books of the Company shall remain closed for a period w.e.f. 23rd September, 2016 to 28th September, 2016 (both days inclusive). The Notice for the AGM and the Annual Report for the year 2015-16 have been sent to all members of the Company at their registered addresses in prescribed mode on 2nd September, 2016.

Notice of the Annual General Meeting is also available on the Company's website at [www.milkfoodltd.com](http://www.milkfoodltd.com) and of the website of CDSL at [www.cdslindia.com](http://www.cdslindia.com)

Notice is also hereby given that pursuant to Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management & Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is offering remote e-voting facility to its members in respect of all the items of business to be transacted at the Annual General Meeting. The Company has engaged the services of Central Depository Services (India) Limited ("CDSL") for providing remote e-voting facilities. The cut-off date for the purpose of e-voting is 22nd September, 2016.

The service of the e-voting can be availed by accessing the link [www.evotingindia.com](http://www.evotingindia.com). The procedure for e-voting is available on the aforesaid website as well as in the Notice of the AGM. Members are requested to cast their vote on or before the last date.

The remote e-voting facility shall commence on 26th September, 2016 from 9.00 a.m. (IST) and end on 28th September, 2016 at 5.00 p.m. (IST). The remote e-voting shall not be allowed beyond the said date and time.

A person, whose names appears in the register of members/beneficial owners as on the cut-off date i.e. 22nd September, 2016 only shall be entitled to avail the facility of remote e-voting as well as voting at the meeting.

Any person who becomes member of the Company after the dispatch of the Notice of the meeting and holding shares as of the cut-off date i.e. 22nd September, 2016 may obtain the user ID and password by sending a request at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

The detailed procedure for obtaining User Id and password is also provided in the Notice of the meeting which is available on Company's website and the website of CDSL. If the member is already registered with CDSL for e-voting then he can use his existing user ID and password for casting the vote through remote e-voting.

The member who have cast their vote by remote e-voting may attend the meeting but shall not be entitled to cast their vote again.

The facility for voting through ballot paper shall be made available at the venue of the meeting and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com). Or contact to Mr. Mehboob Lakhani, Assistant Manager, Contact No. 18002005533, Address: Central Depository Services (India) Limited, 16th Floor, P.J. Towers, Dalal Street Fort, Mumbai 400 001.

For MILKFOOD LIMITED

Sd/-

Rakesh Kumar Thakur

Company Secretary

Date : 01.09.2016